

## **CHILD ABUSE POSTING REQUIREMENT**

### **Posting of child abuse telephone hotline number and directions for accessing the New York State Office of Children and Family Services website.**

Each public school and charter school shall post in English and in Spanish the toll-free telephone number (1-800-342-3720) operated by the New York State Office of Children and Family Services (OCFS) to receive reports of child abuse or neglect and directions for accessing the OCFS website at <http://ocfs.ny.gov/main/cps/>. The school must post such information in clearly visible locations so that it is readily accessible for students and employees by:

- (1) posting such information on the district and/or school's website(s), if such a website exists;
- (2) posting such information in highly-visible areas of school buildings;
- (3) making such information available at the district and school building-level administrative offices, where applicable;
- (4) providing such information to parents and persons in parental relation at least once per school year in a manner as determined by the school, including, but not limited to, through electronic communication and/or sending such information home with students; and
- (5) providing each teacher and administrator in the school with such information.